



July 22, 2019

Ethics Commission Meeting Minutes
Louis L. Redding City/County Building
800 N. French Street
5th Floor Atrium Conference Room
Wilmington, DE 19801

Meeting was called to order by Mr. Johnston, Chair, at 4:12 p.m. The following people attended:

Commission Members – Frank Hawkins (Vice Chair), William D. Johnston (Chair), Katherine M. Klocko, Faith Meisinger-Petit. A quorum was established.

Members Denison Hatch, Jr., Melvin Philips, and Charles Toliver, IV were not in attendance.

City Solicitor's Office - William Larson and Javette Lane.

Members of the public – None.

The minutes of the May 21, 2019, Commission meeting were reviewed. It was properly moved by Mr. Hawkins and seconded by Ms. Meisinger-Petit to approve the minutes as written. Motion passed unanimously.

Communications – None.

Report of Committees – Ms. Meisinger-Petit reported revisions to the Rules of the Ethics Commission are complete. Mr. Hawkins moved to accept the minutes with the Futures Committee changes incorporated therein. Ms. Meisinger-Petit seconded. Motion passed unanimously.

Unfinished business – Mr. Larson reported he is looking into having the new Rules reviewed at the next Administrative Board meeting. He will follow up and report back to the Commission.

All disclosure forms are in; overall not many concerns. One new employee has yet to submit her form. Ms. Lane will follow up with the Human Resources Department to see if the new employee has completed her form and whether the forms are distributed during new employee orientation sessions. It was suggested that moving forward, a FAQ form accompany the disclosure forms during distribution.

Miscellaneous Business – The Mayor's Office is actively seeking new Commissioners to fill the soon-to-be- vacancies resulting from the end of the terms of Commissioners Mr. Hawkins and Mr. Hatch.

The next meeting of the Ethics Commission will be Tuesday, September 10, 2019, 4 p.m., Louis L. Redding City/County Building, 5th Floor Atrium Conference Room. It was properly moved by Ms. Klocko and seconded by Mr. Hawkins to adjourn the meeting at 4:59 p.m. Motion passed unanimously.

Respectfully submitted,

Javette Lane