



March 9, 2021

Ethics Commission Meeting Minutes
Via Zoom Conference
4:00 p.m.

Meeting was called to order by Mr. Johnston, Chair, at 4:08 p.m. The following people attended:

Commission Members – Denison Hatch, Jr., Frank Hawkins (Vice Chair), William D. Johnston (Chair), Katherine Ms. Klocko, Faith Meisinger-Petit, William S. Montgomery, Theophilus R. Nix, Jr., Melvin Phillips, and Charles Toliver, IV. A quorum was established.

Members not in attendance – None.

City Solicitor's Office - Javette Lane.

City Council's Office – Maribel Seijo.

Ethics Commission Counsel – William Larson.

Members of the public – None.

City Clerk, Maribel Seijo, joined the meeting to issue the Oath of Office to two new members of the Commission: Theophilus R. Nix, Jr., and Mr. William Montgomery. After the swearing-in of both new members, current members Frank Hawkins and Denison Hatch, Jr., were relieved of their duty as Commissioners. Mr. Hawkins and Mr. Hatch were recognized for their numerous years of exemplary service on the Commission. Ms. Seijo promptly exited the meeting after completion of the swearing-in duties.

The minutes of the February 9, 2021, Commission meeting were reviewed. It was properly moved by Mr. Toliver and seconded by Ms. Klocko to approve the minutes as written. Motion passed unanimously.

Selection of Vice Chair – After brief discussion Mr. Toliver moved to nominate Ms. Meisinger-Petit as new Vice Chair of the Commission. The motion was seconded by Mr. Phillips. Motion passed unanimously.

Communications – None.

Committees– None.

Update on Financial Disclosures – There remains one Financial Disclosure Form in need of notarization. The effort continues to secure notarization of the form.

Disclosure Process and Forms (2021) – The Commission reviewed the changes to the Frequently Asked Questions (FAQ) document that accompanies the Financial Disclosure Forms. It was properly moved by

Mr. Toliver and seconded by Mr. Montgomery to accept the changes made to the form. Motion passed unanimously.

Update to Ethics Training for City Council – All but one councilmember has reviewed the Ethics Training video.

Training for Executive Branch – Mr. Larson and Ms. Meisinger-Petit will attend the next Department Head's Meeting to discuss viewing of the ethics video by City Directors. Mr. Larson and Ms. Meisinger-Petit will seek to work with the Human Resources Department to track viewing of the video, and work with the Treasurer's Office and City Council to coordinate viewing of the video by any other elected and appointed officials in those offices.

Unfinished Business – None.

Miscellaneous Business – None.

The next meeting of the Ethics Commission will be Tuesday, April 13, 2021, 4 p.m., Louis L. Redding City/County Building, 5th Floor Atrium Conference Room or via Zoom Teleconference. The meeting adjourned by acclamation at 5:12 p.m.

Javette Lane