

City of Wilmington

Application for Business License

Thank you for applying for the City of Wilmington Business License.

Please note that for those applying for Air Conditioning Contractor; Boiler Installation Contractor; Heating, Plumbing and Mechanical Refrigeration Contractor Licenses - these are tested licenses. You must see the Chief Plumbing Inspector in the Department of Licenses and Inspections and take the Trade Test before obtaining a City of Wilmington Business License.

For a Retailers Edible and Restaurant License, you must supply a copy of the Board of Health Certificate.

All applicants for a City of Wilmington Business License must attach a copy of their current State of Delaware Business License, except those applying for a Three or More Dwelling-Unit License.

Thank you.

Application For Business License
 City of Wilmington, Delaware
 Department of Finance
 Wage/Business License Division
 800 N. French Street 19801-3537
 (302) 576-2415



License Number (Office Use Only)

1. APPLICATION DATE	3. FEDERAL EMPLOYERS ID #

3A. If No FEI, Enter Applicant Soc Sec. No.-

SOCIAL SECURITY NO.	4. License Applied For:
	LICENSE TYPE CODE
(SEE OTHER SEE)	

2. BUSINESS START DATE (IN CITY)	4A. SPECIFIC NATURE OF BUSINESS

5. STATE OF DE. LIC. NO.	FOR OFFICE USE ONLY
	Additional Required Accounts

6. Applicant's Business Location: Actual Physical Location. P.O. Box is not acceptable.

NAME OF BUSINESS (No more than 30 characters including spaces)				E-MAIL ADDRESS		Acct # _____ Wage/head <input type="checkbox"/> Acct # _____ Date Added _____ By _____
ADDRESS LINE 1				FAX #		
ADDRESS LINE 2						
CITY	STATE	ZIP CODE	TELEPHONE NUMBER			
						CONTACT PERSON

7. Business Owner Information: Actual Physical Location Required. P.O. Box Address is not acceptable.

NAME OF BUSINESS' OWNER(S)				FIRST NAME LAST NAME TELEPHONE NUMBER	
ADDRESS LINE 1					
ADDRESS LINE 2					
CITY	STATE	ZIP CODE	TELEPHONE NUMBER		

8. Mailing Address (address applicant desires license information & tax forms to be mailed):

NAME OF BUSINESS				9. Type of Ownership: <input type="checkbox"/> Corporation <input type="checkbox"/> S - Corporation * <input type="checkbox"/> Partnership* <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Estate/Trust <input type="checkbox"/> Non-Profit (501C3 copy required) <input type="checkbox"/> Holding Company, (if exempt under DEL. 1902(B)(8), Title 30 proof of exemption must be attached) <input type="checkbox"/> LLC <input type="checkbox"/> Other	
ADDRESS LINE 1					
ADDRESS LINE 2					
CITY	STATE	ZIP CODE	TELEPHONE NUMBER		

Number of employees anticipated within City of Wilmington per month: _____
 *Attach a list of all partners' names, addresses, and Social Security (or Federal Identification) Numbers
 For purpose of Disadvantaged Business Program, please check here if you are a Disadvantaged Business Enterprise:

DATE PRINT NAME SIGNATURE TITLE ZONING

FEE (Return Application with Fee) _____

**PLUMBING INSPECTOR APPROVAL

**REQUIRED SIGNATURE FOR TESTED LICENSES

FEE INCREASE EFFECTIVE 1/1/94

<u>CODE</u>	<u>DESCRIPTION</u>	<u>FEE</u>	<u>CODE</u>	<u>DESCRIPTION</u>	<u>FEE</u>
CONSTRUCTION			PROFESSIONAL SERVICES		
1000**	<input type="checkbox"/> Air Conditioning Contractor	120.00	5000	<input type="checkbox"/> Accountants	181.00
1001**	<input type="checkbox"/> Boiler Installation Contractor	120.00	5001	<input type="checkbox"/> Architects	181.00
1002	<input type="checkbox"/> Cement-Concrete-Stone-Masonry Contractor	120.00	5002	<input type="checkbox"/> Chiropractic Physicians	181.00
1003	<input type="checkbox"/> Construction Manager	120.00	5003	<input type="checkbox"/> Consultants	181.00
1004	<input type="checkbox"/> Contractor/Subcontractor	120.00	5004	<input type="checkbox"/> Court Reporter	181.00
1005	<input type="checkbox"/> Electrician-Electrical Contractor	120.00	5005	<input type="checkbox"/> Dentists	181.00
1006**	<input type="checkbox"/> Heating Contractor	120.00	5006	<input type="checkbox"/> Laboratories	181.00
1007**	<input type="checkbox"/> Plumbing Contractor	120.00	5007	<input type="checkbox"/> Lawyers	181.00
1008	<input type="checkbox"/> Sign-Billboard Erectors	120.00	5008	<input type="checkbox"/> Nursing homes	181.00
1009**	<input type="checkbox"/> Mechanical Contractor	120.00	5009	<input type="checkbox"/> Opticians	181.00
1010	<input type="checkbox"/> Satellite Television Installer	301.00	5010	<input type="checkbox"/> Optometrists	181.00
1011	<input type="checkbox"/> Asbestos Abatement Contractor	120.00	5011	<input type="checkbox"/> Physicians-Surgeons	181.00
1102**	<input type="checkbox"/> Refrigeration	120.00	5012	<input type="checkbox"/> Physiotherapists	181.00
			5013	<input type="checkbox"/> Podiatrists	181.00
ENTERTAINMENT/RECREATION			5014	<input type="checkbox"/> Professional Engineers	181.00
2000	<input type="checkbox"/> Billiard/Bowling Alley	181.00	5015	<input type="checkbox"/> Psychiatrist	181.00
2001	<input type="checkbox"/> Circuses/Carnivals	181.00	5016	<input type="checkbox"/> Psychologist	181.00
2002	<input type="checkbox"/> Coin-Operated Amusement Game Machines (owning and distributing)	723.00	5017	<input type="checkbox"/> Surveyors	181.00
2003	<input type="checkbox"/> Coin-Operated Amusement Game Machine (operating 1-4 machines) [per machine]	30.00	5018	<input type="checkbox"/> Undertakers	181.00
2004	<input type="checkbox"/> Coin-Operated Amusement Game Arcade (operating 5 or more machines)	181.00 plus 30.00 per machine	5019	<input type="checkbox"/> Veterinarians	181.00
2005	<input type="checkbox"/> Dance Halls--Studios	181.00	5020	<input type="checkbox"/> Miscellaneous Professional Service	181.00
2006	<input type="checkbox"/> Disk Jockeys	181.00	5099	<input type="checkbox"/> Manager/Homeless Emergency Shelter	164.00
2007	<input type="checkbox"/> Health Spa/Club	181.00	5099E	<input type="checkbox"/> Non Profit Shelter	0.00
2008	<input type="checkbox"/> Promoters of Sporting Events	181.00	RETAILERS		
2009***	<input type="checkbox"/> Restaurants	181.00	6000	<input type="checkbox"/> Coin Operated Merchandise	151.00
2010	<input type="checkbox"/> Theaters	181.00	6001	<input type="checkbox"/> Precious Metals	151.00
2011	<input type="checkbox"/> Theatrical Booking Agency	181.00	6002***	<input type="checkbox"/> Retailers Edible	151.00
2012	<input type="checkbox"/> Ticket Agent	181.00	6003	<input type="checkbox"/> Retailers Firearms	151.00
2013	<input type="checkbox"/> Miscellaneous Entertainment/Recreation	181.00	6004	<input type="checkbox"/> Retailers Non-Edible	151.00
			6005	<input type="checkbox"/> Taverns-Package Stores	151.00
FINANCIAL/REAL ESTATE SERVICES			TRAVEL/LODGING/AUTOMOTIVE SERVICES		
3001	<input type="checkbox"/> Banks/Trust Company	723.00	7000	<input type="checkbox"/> Auto Garage-Parking Lot	181.00
3002	<input type="checkbox"/> Building and Loan Association	361.00	7001	<input type="checkbox"/> Auto Service Clubs-Associations	181.00
3003	<input type="checkbox"/> Collection Agency	181.00	7002	<input type="checkbox"/> Auto Washing Establishments	181.00
3004	<input type="checkbox"/> Condo--Conversion [per unit]	60.00	7003	<input type="checkbox"/> Buses, Taxis, Vehicles for Hire [per vehicle]	60.00
3005	<input type="checkbox"/> Credit Rating, Reporting Bureaus	181.00	7004	<input type="checkbox"/> Gas Station/Auto Repair	181.00
3006	<input type="checkbox"/> Finance Company	181.00	7005	<input type="checkbox"/> Hotels-Motels	1807.00
3007	<input type="checkbox"/> Holding Company	120.00	7006	<input type="checkbox"/> New-Used Auto Sales	181.00
3007E	<input type="checkbox"/> Holding Company Exempt	0.00	7007	<input type="checkbox"/> Towing Establishments	181.00
3008	<input type="checkbox"/> Investment Brokerage Firm	723.00	7008	<input type="checkbox"/> Travel Ticket Agency	181.00
3010	<input type="checkbox"/> Office/Commercial Building	361.00	7009	<input type="checkbox"/> Vehicle Renting	181.00
3011	<input type="checkbox"/> Real Estate Agency	241.00	7010	<input type="checkbox"/> Miscellaneous Travel/Lodging/Automotive	181.00
3012	<input type="checkbox"/> Real Estate Agent/Broker/Appraiser	120.00	UTILITIES/PUBLIC SERVICES		
3013	<input type="checkbox"/> Rooming House	120.00	8000	<input type="checkbox"/> Distributor Newspapers/Magazines	542.00
3014	<input type="checkbox"/> Three or More Dwelling Units	120.00	8001	<input type="checkbox"/> Publishing-(Less than daily)	181.00
3015	<input type="checkbox"/> Miscellaneous Financial/Real Estate Service	181.00	8002	<input type="checkbox"/> Publishing-Newspaper/Magazine (Daily)	903.00
3016	<input type="checkbox"/> Mobile Home Park Operator	602.00	8003	<input type="checkbox"/> Radio/Television Broadcasting	602.00
NON-PROFESSIONAL SERVICES			8004	<input type="checkbox"/> Telegraph Company	602.00
4001	<input type="checkbox"/> Advertising Agencies	120.00	8005	<input type="checkbox"/> Telephone Company-Local Operator	1807.00
4002	<input type="checkbox"/> Auctioneers	120.00	8006	<input type="checkbox"/> Telephone Company Sales and Service	422.00
4003	<input type="checkbox"/> Awnings/Sales and Installation	120.00	8007	<input type="checkbox"/> Utilities Gas/Electric	3011.00
4004	<input type="checkbox"/> Bath-Massage-Tanning Salons	120.00	8008	<input type="checkbox"/> Miscellaneous Utilities/Public Service	602.00
4005	<input type="checkbox"/> Beauty Parlors-Barber Shop	120.00	WHOLESALER/MANUFACTURER/RELATED SERVICES		
4006	<input type="checkbox"/> Carpet Cleaners	120.00	9000	<input type="checkbox"/> Cold Storage and Refrigeration	181.00
4007	<input type="checkbox"/> Carpet Installers	120.00	9001	<input type="checkbox"/> Importer/Distributor	181.00
4008	<input type="checkbox"/> Cleaners-Dyers-Pressers-Laundries	120.00	9002	<input type="checkbox"/> Junk/Scrap Processors	181.00
4009	<input type="checkbox"/> Commercial Sign Business	120.00	9003	<input type="checkbox"/> Manufacturer	181.00
4010	<input type="checkbox"/> Computer Services	120.00	9004	<input type="checkbox"/> Prefabricated Structure Manufacture/Supplier	181.00
4011	<input type="checkbox"/> Courier/Delivery Service	120.00	9005	<input type="checkbox"/> Sanitation	181.00
4012	<input type="checkbox"/> Day Care Centers	120.00	9006	<input type="checkbox"/> Storage Warehouses	181.00
4013	<input type="checkbox"/> Direct Mail Advertising Service	120.00	9007	<input type="checkbox"/> Wholesaler Edible	181.00
4014	<input type="checkbox"/> Employment Agencies/Contractors	120.00	9008	<input type="checkbox"/> Wholesaler Non-Edible	181.00
4015	<input type="checkbox"/> Equipment Rent/Lease	120.00	9009	<input type="checkbox"/> Wholesaler via Vehicles	181.00
4016	<input type="checkbox"/> Furniture Movers/Furniture Deliveries	120.00	9010	<input type="checkbox"/> Miscellaneous Wholesaler/Manufacturer/Related Services	181.00
4017	<input type="checkbox"/> Furniture Upholsterer and Cleaners	120.00	9011	<input type="checkbox"/> Ship Chandler	181.00
4018	<input type="checkbox"/> Insurance Adjuster	120.00	MISCELLANEOUS		
4019	<input type="checkbox"/> Interior Designers	120.00	1111	<input type="checkbox"/> Branch License	30.00
4020	<input type="checkbox"/> Janitorial Companies	120.00	2222	<input type="checkbox"/> Duplicate License	30.00
4021	<input type="checkbox"/> Locksmiths	120.00	9999	<input type="checkbox"/> Miscellaneous	181.00
4022	<input type="checkbox"/> Newspaper/Magazine Subscriptions	120.00	3333	<input type="checkbox"/> Vendor Under Contract w/City at Limited Event Once Per Year	Waived
4023	<input type="checkbox"/> Pawn Broker	120.00	<div style="border: 1px solid black; padding: 5px;"> <p>Copy of current State of Delaware Business License must accompany all applications (except code 3014).</p> <p>** Please Note: All Air Conditioning, Plumbing, Heating and Mechanical Contractors <i>must</i> take the required tests and receive a Trade License from the Licenses and Inspections Department before a City of Wilmington Business License will be issued.</p> <p>*** Must provide copy of Board of Health approval. <input type="checkbox"/> <input type="checkbox"/></p> </div>		
4024	<input type="checkbox"/> Pest Control-Exterminators	120.00			
4025	<input type="checkbox"/> Photographers/Film Processing	120.00			
4026	<input type="checkbox"/> Printers	120.00			
4027	<input type="checkbox"/> Reducing Salons	120.00			
4028	<input type="checkbox"/> Repair Shop/Service	120.00			
4029	<input type="checkbox"/> Shutters/Sales and Installation	120.00			
4030	<input type="checkbox"/> Tailors	120.00			
4031	<input type="checkbox"/> Tax Preparation	120.00			
4032	<input type="checkbox"/> Telephone Answering Service	120.00			
4033	<input type="checkbox"/> Tutors/Training Academies/Trade Schools	120.00			
4034	<input type="checkbox"/> Video Film Companies	120.00			
4035	<input type="checkbox"/> Miscellaneous Non-Professional Service	120.00			
4036	<input type="checkbox"/> Security Guards	120.00			
4037	<input type="checkbox"/> Beautician/Cosmetologist	120.00			
4038	<input type="checkbox"/> Landscaping/Tree Services	120.00			