

CITY OF WILMINGTON
ADOPT-A-BLOCK
CONDITIONS FOR PARTICIPATION

1. Eligible blocks will be approved by the Department of Public Works.
2. Any local community organization, such as civic, social, church, or school is eligible to participate. Businesses and business-related groups are also eligible to participate. Participants must have an approved application and release on file with the Mayor's Office of Constituent Services before conducting its first clean-up event.
3. Participants are required to participate in the Adopt-A-Block Program for a minimum of three years.
4. Continued participation is granted as long as four activity reports per year are filed with the Mayor's Office of Constituent Services. Clean-up events must be scheduled and performed at least one time each quarter of the year. Additional clean-up events are encouraged as warranted. Activity reports should be filed immediately following the clean-up event with the Mayor's Office of Constituent Services. Failure to file at least four activity reports per year can result in dismissal from the program.
5. Groups with members under the age of 15 years old must be supervised by adults who are 18 years of age or older. There must be one adult present at each clean-up event for every eight participants who are underage. Large groups should be divided into teams of eight or fewer members.
6. Participants should make arrangements to dispose of any trash collected by placing the trash out with the normal residential trash collection on the appropriate day. If participants do not have access to residential trash collection, please call the Adopt-A-Block Program Coordinator **PRIOR** to your scheduled clean-up event to make arrangements for proper trash collection.
7. Participants are encouraged to recycle appropriate materials through RecycleBank, the City's contracted recyclable material collector. If possible, please dispose of recyclable materials in the RecycleBank residential recycle bins.
8. A sign designating the sponsoring group will be displayed within the area of blocks that you adopt. The sign will be erected by the Department of Public Works, which will bear the cost of producing, installing, and maintaining the sign. If the name of the sponsoring group changes after the initial signage has been produced and installed, the Department of Public Works will permit a name change one time per group in a given year and will produce new signage.
9. Groups are responsible for notifying the Program Coordinator of any changes in the status of the group's application, such as a change in the contact person's name, telephone number, address, or e-mail address. If we are unable to reach you and sufficient activity reports have not been received, the City reserves the right to terminate your group's participation in the program.
10. A participant's signature on the application form indicates that they agree to abide by the rules and guidelines herein.
11. The Department of Public Works reserves the right to revise any and all program rules and guidelines and to deny applications from unqualified applicants.

**The City of Wilmington and
The Clean Wilmington Committee**

— *present* —

**ADOPT-A-BLOCK
PROGRAM**
**INFORMATION PACKET
& APPLICATION**

*“Wilmington Wins
When You Pitch In”*



**For additional information call the
Office of Constituent Services at 302.576.2489**

CITY OF WILMINGTON

**ADOPT-A-BLOCK
APPLICATION FORM**

ORGANIZATION: _____	
CONTACT NAME: _____	
ADDRESS: _____	
PHONE #: _____	FAX #: _____
E-MAIL: _____	
WHICH BLOCK(S) WOULD YOU LIKE TO ADOPT? _____ _____	
HOW WOULD YOU LIKE THE NAME OF YOUR ORGANIZATION TO APPEAR ON A SIGN? _____	
_____ SIGNATURE	_____ DATE
ADOPT-A-BLOCK COORDINATOR: _____	
ADDRESS: _____	
PHONE #: _____	
E-MAIL: _____	

Please send completed application to:
ADOPT-A-BLOCK PROGRAM
 Mayor's Office of Constituent Services
 c/o Leonette Traylor
 800 North French Street
 Wilmington, DE 19801
 302. 576.2489 • ltraylor@WilmingtonDE.gov

CITY OF WILMINGTON

**ADOPT-A-BLOCK
RELEASE FORM**

	DATE: _____
<p>In order to enhance the environment and the appearance of our City, we request permission to "ADOPT-A-BLOCK" at the following location(s):</p> <p>_____</p> <p style="text-align: center;"><small>(Street Address)</small></p> <p>We agree that work will be performed under and in accordance with the City of Wilmington's "ADOPT-A-BLOCK" conditions attached to the application.</p> <p>We further agree that if our application is approved, each participating member of our organization, for themselves, shall at all times indemnify and save harmless the City, its employees, agents, and officers from responsibility, damage, or liability arising from the exercise of the privileges granted in such applications.</p> <p>We further agree that this application may be terminated by the City at any time the City determines that, in its opinion, the applicants do not comply with the conditions of this program or at any time the applicant's work under this program is unsafe. The City reserves the right to revise or discontinue this program at any time.</p>	
NAME: _____	
SIGNATURE: _____	
FOR OFFICE USE ONLY	
<p>The undersigned hereby accepts the above organization's agreement for the adoption of the block(s) located at:</p> <ol style="list-style-type: none"> 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 	